

**Student Tech Fee Council**  
**Meeting Minutes**  
October 5, 2018  
Bouillon 211 3:30pm – 4:30pm

**Present:** Lwin Htet, Nestor Fiallos, Szilard Vajda, Mattias Olshausen, Gerard Hogan, Brian Kimberling, Alexander Chavez, Bea Padilla, Kathy Reynolds, Jami Beintema

**Absent:** Andreas Bohman, Calisa Cruse, Crystal Ash, Brenda Avalos Torres, Mickie King.

**Minutes:** Jami Beintema

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### **Call to order**

The meeting was called to order at 3:31 pm by Nestor Fiallos. An attendance sheet was circulated and introductions were made. It was noted by Jami that although the May minutes referred to two meetings to be held at the end of May (24 and 31), no minutes could be found for either of these meetings and leadership has changed so details are unknown. Noted agenda items for those 2 meetings included a Samuelson MOU and a STF year-end report. Neither of these items were found in the files.

### **Minutes**

Minutes from the 5/3/18 meeting were distributed with no changes suggested.

### **Financial Report**

Kathy Reynolds presented the financial report for month-end August 2018. Balance is \$698,826.96. She also shared the forecasted expense projections for the year month-by-month. These reports are located on the shared drive.

### **Updates**

Bistro 24/7 Tech Lounge – Nestor led a discussion/review of the Bistro project. Discussion held on which group is responsible for what regarding marketing, supplies and tech support. The Bistro staff will not be providing tech support for the laptop kiosk or other tech equipment. Information Services is providing technical support - Auxiliary Computing Services with Connection Card support; Service Desk will receive requests for all technical support and assign according to the issue to Auxiliary Computing, Computer Support Services or Academic Technology & Media Services.

Within STFC – Alex volunteered to take the lead on a social marketing campaign, setting up a STFC Facebook and Twitter account to start. He will submit Central Today announcements. Will discuss who will coordinate further ad campaign

## Augmented/Virtual Reality

Jami updated the council on the AR/VR initiative. A proposal to use second floor office spaces and a foyer for a permanent AR/VR center adjoining the Brooks Library Commons area was submitted to the Library Council over the summer. Jami will keep the council informed as to progress but may enlist the STFC to write a letter of support. A new student tech was hired, Connor Hilburn. He or Dillon will attend STF meetings from now on and VR Fridays have begun for the quarter. They are looking to add more VR events soon.

## **New Business**

### Funding Requests

No one knows of any funding requests coming in due to the former administrative assistant in IS moving to a new position in a new department. She managed the online funding requests. Jami will coordinate updating this year's membership roster and add them to the Tech Fee email distribution list so everyone receives the funding requests as they come in.

### New STFC position

Bea Padilla introduced herself and was welcomed by the council members. Her position description of Program Support Supervisor 2 was shared with the council members. This full-time position is funded by the STFC and begins October 16, 2018. Highlights of the position description are: 1) STFC advocate, 2) student lab assistant supervisor, 3) student computer labs coordinator, 4) STFC billing coordinator.

### Membership

Discussion held of who has applied to join the STFC for this academic year. Jami will request the following to have shared drive access to the STFC folder.

#### *Voting*

Nestor Fiallos  
Lwin Htet  
Alexander Chavez  
Crystal Ash  
Brenda Avalos Torres  
Mickie King (?)  
Calisa Cruse  
Szilard Vajda  
Mattias Olshausen (new library rep)  
Gerard Hogan (former library rep?)

#### *Non-Voting*

Andreas Bohman  
Bea Padilla (replaces Kathy Reynolds  
and Jami Beintema Oct 16)